



How to reduce office waste with these three tips



1

Make sure staff have easy access to drinking water. Enables them to refill water bottles.

2

Limit the number of 'general waste bins' onsite and increase recycling bins. This encourages people to dispose of their waste responsibly, rather than tossing it in a 'one size fit all' bin.

3

Go paperless. Online signing services like DocuSign and sharing via online collaboration platforms like Google Docs, significantly reduces the amount of paper use.



Simple tips for you to reduce your organisations impacts on the environment.